

**Information Center Committee
March 16, 2004 at MCC**

Persons Attending: Robin Anctil, Monica Schneider & Lesley Smid. Kathy Deibert and Anne Paullus were unable to attend.

Start Time: 5 p.m.

| <u>Topic Responsible</u> | <u>Discussion</u> | <u>Action/Person</u> |
|-------------------------------------|---|--|
| RAGBRAI overview | We discussed the upcoming event and specific Information Center responsibilities | No action taken |
| Info. Center budget | Reviewed the budget that has been submitted | No action taken |
| Volunteer requests | Reviewed the volunteer request that has been submitted | No action taken |
| Staples donation | Co-chair has requested that Staples donations be submitted ASAP. We discussed our supply needs as we envision them at this point. | Robin will request a donation of six cases of paper to print 15,000 maps |
| Satellite Info. Centers | We discussed possible satellite sites at major campground areas and Main Street. | No action taken |
| Next Info. Center Committee meeting | Will be held Wednesday, Mar. 24, at 3 p.m. at MCC, room 408. | Robin will notify Kathy & Anne and post on website |

End Time: 5:35 p.m.

Recorded by: Robin Anctil